

**AVILLA R-XIII SCHOOL BOARD OF EDUCATION**  
**OPEN SESSION MINUTES**  
**December 18, 2024**

- I. The meeting of the Avilla R-XIII School Board was called to order at 7:00 p.m. by Collier Downing, President. School Board members present were: Tracy Artym, Collier Downing, Sam Hegwer, and Chance Lee. Travis Gubser and Adam Thompson were absent. Staff members present were: Russ Cruzan, Superintendent, Connie Rees, and Auditor, Kenny Thomas was also present.
  
- II. A motion to accept the board agenda as written was made by Chance Lee. The motion was seconded by Tracy Artym.  
4 yes, 0 no  
Savannah Charleston arrived at 7:10 p.m.
  
- III. A motion was made by Chance Lee to approve the consent agenda items. The motion was seconded by Savannah Charleston.  
5 yes, 0 no
  - A. Approve Minutes of November 20, 2024
  - B. Financial Summary and Report
  - C. Approve Payment of Bills
  
- IV. Communication/Commendations
  - A. Filing Dates for the April 8, 2025 Board Election are December 10, 2024 to December 31, 2024
  
- V. Superintendent Reports
  - A. Report given on November 2024 Attendance
  
- VI. New Business
  - A. Audit Report was given by Kenn Thomas of Thomas & Douglas. A motion was made by Chance Lee to approve the Audit Report for the Fiscal Year End June 30, 2024. The motion was seconded by Savannah Charleston  
5 yes, 0 no
  - B. A motion was made by Savannah Charleston to accept the building and workers comp insurance with MUSIC. The motion was seconded by Sam Hegwer.  
5 yes, 0 no
  - C. Consider replacing sound system in gymnasium has been tabled for additional quote considerations.
  - D. A motion was made by Tracy Artym to contract with Thomas & Douglas, CPA for our Auditing Services for the 2025-2026 school year. The motion was seconded by Sam Hegwer.  
5 yes, 0 no

- VII. At 7:44 pm a motion was made by Chance Lee and seconded by Sam Hegwer to enter into executive session according to Missouri State Statute 610.021 (3). Roll call: Approve – Tracy Artym, Savannah Charleston, Collier Downing, , Sam Hegwer, and Chance Lee. 0 no

The Board returned to open session.

- VIII. At 8:00 pm a motion was made by Chance Lee and seconded by Tracy Artym to adjourn the meeting of the Avilla R-VIII School Board.  
5 approve, 0 no

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President, Board of Education

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Secretary, Board of Education

Date \_\_\_\_\_

Date \_\_\_\_\_